



CONSTITUTION OF THE  
STUDENTS' REPRESENTATIVE COUNCIL OF  
KWAME NKRUMAH UNIVERSITY OF SCIENCE  
AND TECHNOLOGY  
2011  
AS AMENDED

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**THE CONSTITUTION**  
OF THE  
**STUDENTS' REPRESENTATIVE COUNCIL**  
OF THE  
**KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY**

IN THE NAME OF THE ALMIGHTY GOD

WE the Students of the Kwame Nkrumah University of Science and Technology,

DETERMINED to raise to the highest level the moral, spiritual, political and intellectual standards of our society for the worthy emulation of posterity;

AND IN SOLEMN declaration and affirmation of our commitment to the rule of law;

SEEKING to promote the welfare of students of this university as well as securing unbreakable ties of fraternal solidarity and fellowship among the student population of Ghana and all nations;

INTENT on moulding an accountable student body to enrich the heritage and safeguard the exquisite principles of probity, accountability, veracity, impartiality and scrupulosity;

DO HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.

## CHAPTER ONE THE CONSTITUTION

### NAME AND SOVEREIGNTY

1. (1) The legitimate student representative body shall be known and called “Students’ Representative Council” of the Kwame Nkrumah University of Science and Technology, Kumasi, hereinafter referred to as the SRC.

(2) The sovereignty of the SRC resides in the students governed by the SRC in whose name and for whose welfare the powers of the SRC are to be exercised in the manner and within the limits laid down in this Constitution.

### SUPREMACY OF THE CONSTITUTION

2. (1) This Constitution shall be the supreme law for the governance of all JCRs, associations, societies, unions, clubs and students, under the SRC and any other constitution and/or law found to be inconsistent with any provision in this Constitution shall to the extent of the inconsistency be null and void.

(2) Notwithstanding clause (1), this Constitution shall be subject to the Constitution of Ghana, laws of Ghana, the Act establishing this University and all laws made under their authority.

(3) In the event of any inconsistency, a provision of this Constitution shall take precedence over any provision to the contrary in any JCR, association, society, union, and club’s constitution to the extent of the inconsistency.

### ENFORCEMENT OF THE CONSTITUTION

3. (1) Any student who alleges that –

(a) any act or omission of any person or group of persons;

or

(b) a constitution, work document, decision, resolution of anybody, JCR, association, society, union, or club; is in contravention with a provision in this Constitution may apply to the Judicial Committee for a declaration to that effect.

(2) The Judicial Committee shall for the purposes of such declaration under clause (1) of this article make such orders and give such directions as it may consider appropriate for giving effect or enabling effect to be given, to the declaration so made.

(3) Any person or group of persons to whom an order or direction is addressed under clause (2) of this article by the Judicial Committee shall duly obey and carry out the terms of the order or direction.

(4) Failure to obey or carry out the terms of an order or direction made or given under clause (2) of this article constitutes a violation of this Constitution and contempt of the Judicial Committee and shall –

(a) in the case of an SRC officer constitute a ground for removal from office under this Constitution and

(b) in the case of any other student governed by the SRC not be eligible for election or for appointment to any office under the SRC.

#### **DEFENCE OF THE CONSTITUTION**

4. (1) Any person who-

a) by himself or in concert with others, by any unlawful means suspends or abrogates this constitution or any part of it, or attempts to do such act;

b) aids and abets in any manner any person referred to in paragraph (a); commits an offence of this Constitution and shall in the case of an SRC officer constitute a ground for removal from office and in the case of any other student governed by the SRC not be eligible for election or for appointment to any office under the SRC.

(2) All students governed by the SRC shall have the right and duty at all times-

(a) to defend this Constitution, and in particular, to resist any person or group of persons seeking to commit any of the acts referred to in clause (1) of this article

(b) to do all in their power to restore this Constitution after it has been suspended, overthrown, or abrogated as referred to in clause (1) of this article.



## CHAPTER 2 STRUCTURE AND FUNCTIONS OF THE SRC

### COMPOSITION OF THE SRC

5. (1) The SRC shall be composed of three working bodies:
  - (a) The Executive Council
  - (b) The Parliamentary Council
  - (c) The Judicial Council
  
- (2) The three working bodies provided for in clause (1) above shall be independent of each other and the arrangement shall in no way prescribe a line of authority.
  
- (3) The entire SRC shall meet at least at the beginning and end of every semester. This meeting shall be known as the General Council Meeting.
  
- (4) The General Council Meeting shall be convened in accordance with article 24(2) of this Constitution.
  
- (5) Each working body as stipulated in clause (1) above as well as all other offices recognized under this constitution shall have a work document to guide its operations.

### FUNCTIONS OF THE SRC

6. The functions of the SRC shall be to:
  - (a) Serve as a mouthpiece of the entire student body of this University.
  - (b) Advice in matters relating to the general welfare of students
  - (c) Be responsible for the planning and coordination of major social, cultural, recreational and intellectual activities of the students governed by the SRC in this University.
  - (d) Collaborate with the Sports Directorate in the promotion of sports and games of this University.
  - (e) Cooperate with students' representative bodies of other universities and institutions of higher learning in the country and abroad in matters of mutual interest.
  - (f) Promote cordial relations among all sections of the university and maintaining good relations with past students of this university.
  
  - (g) Foster the maintenance of the right academic atmosphere for the students of this university to pursue their studies and encourage the organization of

seminars by JCRs and or academic bodies.

(h) Formulate such rules and regulations as well as promote a cordial relationship between students and or groups of students without discrimination on grounds of sex, creed, ethnic origin or course of study.

(i) Appoint sub-committees and ad-hoc committees to promote or manage the affairs of the student body.

(j) Work towards the maintenance of good and healthy staff-student relations based on mutual trust and respect.

### CHAPTER 3 REPRESENTATION OF THE PEOPLE

#### RIGHT TO VOTE

7. (1) All students *in good standing* shall have the right to vote.
- (2) All students shall have one vote each.
- (3) There shall be no voting by proxy.
- (4) All students may be allowed to vote upon producing their KNUST photo identity card to the officer in charge of the polling station.
- (5) A simple majority is required to win an election and candidates who stand unopposed shall require at least fifty percent plus one (50%+1) of the total votes cast to win the election.
- (6) Notwithstanding clause five (5), fresh nominations shall be opened within three (3) days after declaration of the provisional results by the Electoral Commission where an unopposed candidate fails to attain the requisite percentage.
- (7) A run-off may be conducted for candidates who may tie.

#### ELECTORAL COMMISSION

8. (1) There shall be an Electoral Commission under the SRC chaired by a commissioner
- (2) The commissioner shall be assisted by two deputy commissioners who shall be appointed in a manner specified in the work document of the Electoral Commission.
- (3) The two deputy commissioners shall be appointed from the other members of the commission which shall include:
  - (a) Electoral commissioners of the JCRCs
  - (b) Electoral commissioners of the Colleges
  - (c) 1 representative from the non-residential constituencies
  - (d) 1 representative from the Graduate Students' Association of Ghana
  - (e) 1 representative from the International Students' Association

## **FUNCTIONS OF THE COMMISSION**

8. (1) The Electoral Commission shall have the following functions-
- (a) to compile the register of voters and revise it at such periods as may be necessary;
  - (b) to conduct and supervise all SRC elections, referenda and opinion polls;
  - (c) to educate the students on the electoral process and its purpose;
  - (d) to make additional rules and regulations in the performance of its functions
  - (e) to publish on all notice boards one week before the period of elections the rules and regulations governing the conduct of elections.

(2) Notwithstanding article 9(1) (d) the electoral commission shall make the additional rules and regulations in consultation with the Legal Affairs Commission.

## **INDEPENDENCE OF THE COMMISSION**

10. Except as provided in this Constitution, the Electoral Commission, in the performance of its functions, shall not be subject to the direction or control of any person or authority.

## **QUALIFICATION FOR CANDIDATES**

11. (1) Any student governed by the SRC shall be qualified to contest elections provided he satisfies the criteria set thereof:

- (a) He shall have been a student of this University for at least one Academic Year and is not in his final year of study.
- (b) He has not been found guilty of embezzlement and or misappropriation of students or university funds by any judicial committee or by any quasi-judicial committee set up by the SRC or the University.
- (c) He shall not have been impeached, suspended, or dismissed as an officer of anybody, JCR, association, society, union, or club.
- (d) He has not been found guilty of violation of this Constitution and contempt of the judicial committee as provided under Article 3 of this Constitution or offence of this Constitution as provided under Article 4.
- (e) He shall not be an officer holding any position under the SRC at the time of filing his nomination.
- (f) He shall submit himself for public screening by a screening panel that shall be set up in a manner provided in this Constitution.
- (g) He shall have attained a CWA of 55.0% without any trails, or above 60% with only one trail as the time of filing of nomination

(2) Any person shall petition the Electoral Commission for the enforcement of the

provisions of clause one (1) during the period provided by the Electoral Commission for hearing of petitions after the display of aspirants.

(3) The qualification requirements provided for under clause (1) applies to Executive Committee officers and with the exception of clause 1(f) and (g) it also applies to executive council officers.

## **CONDUCT OF GENERAL ELECTIONS**

**12.** (1) The Executive Committee Officers of the SRC with the exception of the Vice President shall be elected through secret ballot by the students governed by the SRC.

(2) Notwithstanding any provision in this Constitution the Electoral Commission may adopt the compilation of a biometric voters' register and the electronic voting system as well as any IT compliant means if it appears prudent to do so in the conduct of any elections.

(3) The Vice President shall be designated by the candidate for the office of the President before elections.

(4) A person designated for the position of Vice President shall satisfy the provisions laid down under article 11 (1) (a-g).

(5) The Women's Commissioner shall be elected through secret ballot by only female students under the SRC.

(6) All offices shall be held for one academic year and any retiring officer shall be eligible for re-election subject to satisfying the relevant provisions under article 9 of this Constitution.

(7) All elections and handing over(s) under the SRC shall be held from the fifth to eleventh (5<sup>th</sup> - 11<sup>th</sup>) week after the beginning of the second semester in an academic year.

(8) Notwithstanding clause (7) above and subject to this constitution all other elections and handing over(s) shall be held before the SRC elections.

(9) The Electoral Commission shall in the event where an Executive Committee office becomes vacant organize a by-election within two weeks to fill the vacancy.

(10) No member of the Executive Committee shall be eligible to contest a by-

election without first resigning from his office.

(11) A by- election shall not be held if the position becomes vacant one month before the general election.

(12) Pursuant to clause (11) the Executive Committee shall appoint any member of the Executive Council to fill the vacancy.

### **CONDUCT OF ELECTIONS FOR NON RESIDENTIAL CONSTITUENCIES**

**13.** (1) There shall be established Non Residential Constituencies by the Electoral Commission of the SRC.

(2) The representatives of these Constituencies shall be elected through secret ballot by the Constituents.

(3) The representatives of these Constituencies shall be resident in that particular constituency at the time of filing their nomination.

(4) A person seeking to contest in the Non Residential Elections shall be required to file nomination duly accompanied with a Résumé and 2 passport size pictures.

(5) The nomination form shall be signed by twenty (20) students who shall be resident in the constituency and the signatures shall be accompanied by the name, phone number, and hostel name of the person signing.

(6) For the avoidance of doubt, only residents of a constituency are eligible to elect their representatives.

### **CONDUCT OF ELECTIONS FOR LOCAL NUGS OFFICERS**

**14.** (1) The Electoral Commission of the SRC shall organize Local NUGS elections after the SRC elections.

(2) The offices under Local NUGS secretariat to be contested shall be;

- (a) President
- (b) General Secretary
- (c) Financial Secretary

(3) Persons eligible to vote for the officers provided for in clause (2) shall be the members of the parliamentary council with voting rights and the elections shall be done through secret ballot.

## **ELECTORAL OFFENCES AND IRREGULARITIES**

**15. (1)** A person commits an electoral offence if he:

- (a) sells, offers for sale or purchases a ballot paper;
- (b) is found in possession of an officially marked ballot paper if he is not designated to be in possession of such a ballot paper;
- (c) destroys, takes or otherwise interferes with a ballot box or ballot paper intended to be used;
- (d) prints a ballot paper without authority;
- (e) attempts to vote on behalf of another person whether with or without authorization.
- (f) directly or acting through another person bribes or attempts to bribe another to vote or refrain from voting.
- (g) treats or attempts to treat another, for purposes of influencing voting by that person or on account of that person having voted in a particular way.
- (h) unduly influences or attempts to unduly influence another to compel or induce the person from voting in a particular way.
- (i) obstructs or attempts to obstruct the free exercise of franchise by other persons;
- (j) seeks to excite or promote disharmony, hatred, or enmity against another person or group of persons by words, written or verbal, songs, or through any other medium;
- (k) organizes persons or group of persons with the intention of training them in the use of force, violence, be it physical or verbal against other persons;
- (l) seeks to influence voting pattern in whatever manner within 100 meters of polling station.
- (m) without lawful excuse destroys, defaces or removes a document exhibited under authority of the law.
- (n) interferes or obstructs an electoral officer in the performance of his official duties.
- (o) publishes or causes to be published of another person for the purpose of effecting or preventing the election of a candidate, words, written or spoken or even song which is false or has no reason to believe is true.
- (p) votes at an election he is not eligible or entitled to vote at
- (q) engages in double voting

(2) Any candidate or their duly authorized agent may petition the Electoral Commission in the event of a breach of the provisions under clause (1).

(3) The Electoral Commissioner shall set up a five (5) member committee from among members of the commission to investigate the allegations stated in the petition referred to in clause (2).

(4) The Committee shall submit their recommendations to the Electoral Commissioner who shall be bound by such recommendations.

(5) The penalties to be prescribed by the committee set up by the Electoral Commissioner shall be payment of fines, amount of which shall be determined by the committee, and in grave circumstances disqualification of the candidate.

(6) In the event where the person who is found to have committed the electoral offence or any irregularity is not an aspirant, the person shall be referred to the office of the Dean of Students' for the appropriate action to be taken.

(7) Any person affected adversely by the recommendation may as of right appeal to the Judicial Committee for redress and their ruling shall be final.

#### **SCREENING AND SCREENING PANEL**

**16.** (1) The Electoral Commissioner shall for the satisfaction of article 11(1) (f) form a seven (7) member screening panel for the purposes of vetting the aspirants and ensuring that candidates for any election under this Constitution satisfy the requirements provided for in this Constitution or regulations as may be set out by the Electoral Commission.

(2) The members of the Screening Panel shall be appointed by the Electoral Commissioner.

(3) The Electoral Commission shall publish the criteria by which every candidate shall be screened at least one week before the day of screening.

(4) Any aspirant may petition the Electoral Commission within forty-eight (48) hours after the publication of the criteria envisaged under clause (3) for a revision, amendment or otherwise.

(5) The Electoral Commissioner shall within twenty-four (24) hours set up a five (5) member committee from the Commission to adjudicate on such a petition and any decision of the committee shall be final.

(6) The Electoral Commission shall publish on all notice boards a full report of all candidates so screened at least seven (7) days before the day of elections.



- (7) Such a report shall entail;  
(a) whether or not a candidate so screened is recommended.

(b) The Total Score obtained by each candidate so screened detailing the score obtained under each criteria.

(8) Any student not recommended by the screening panel shall not be presented to the electorates for voting.

(9) Candidates not recommended shall be given a written notice of their status by the Electoral Commissioner and such notice shall contain a detailed account of the reasons for their non-recommendation at least Seven (7) days before the day of elections.

#### **ADDITIONAL RULES**

**17.** (1) Every candidate may have an authorized polling agent at the various polling stations on the day of voting.

(2) Notwithstanding the provision in clause (1), a candidate wishing to present representatives at the various polling stations shall provide the Electoral Commission with the details of such representatives not less than 24 hours before the day of voting.

(3) In the event where a position is vacant at the close of a nomination period, the nomination time shall be extended by forty-eight (48) hours and all students shall be duly notified.

(4) If the position is still vacant after the forty-eight (48) hour extension, then the election shall proceed.

(5) Such a vacancy envisaged under the preceding clause shall be filled by an appointment by the Vice Chancellor in consultation with the Dean of Students, the JCRC presidents and all College presidents.

(6) The Electoral Commissioner shall after an election declare provisional results which shall become final if the result of the election is not challenged within seventy-two (72) hours.

(7) Any instrument from the electoral commission which states that a student named in the instrument is declared elected shall be *prima facie* evidence that the person is duly elected.

(8) Any electoral procedure on which this Constitution is silent shall be referred to the Judicial Committee for determination.

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(11) Any electoral procedure on which this Constitution is silent shall be referred to the Judicial Committee for determination.

### **CHALLENGING ELECTION RESULTS**

**18.** (1) The provisional results of an election shall after it has been published be challenged within seventy-two hours and no petition shall be received after this period.

(2) Any petition for challenge of elections shall be presented to the Judicial Committee for adjudication.

(3) The Judicial Committee shall without prejudice to any provision in this Constitution adjudicate on the merits of the petition within twenty-four hours after receipt of the petition.

(4) Any petition filed for the challenge of an electoral result shall have attached to it a schedule which shall contain the names, academic year, course and signatures of at least thirty students from each college.

## **CHAPTER 4 EXECUTIVE COUNCIL**

### **COMPOSITION**

- 19. (1)** The Executive Council shall be composed of:
- (a) The Executive Committee
  - (b) The Local NUGS President
  - (c) The Women’s Commissioner
  - (d) The Public Relations Officer
  - (e) The Legal Affairs Commissioner
  - (f) The Welfare Chairman
  - (g) The Entertainment Commissioner
  - (h) The Sports and Games Commissioner
  - (i) The Properties and Facilities Commissioner
  - (j) The Transport Commissioner

### **FUNCTIONS**

- 20.** The functions of the Council shall be-
- (1) To formulate and initiate policies for the SRC.
  - (2) To ensure performance of the functions of the SRC
  - (3) To enforce the principle of rule of law as enshrined in the constitution

## **Chapter 5**

### **COMPOSITION AND FUNCTIONS OF THE EXECUTIVE COMMITTEE**

#### **THE EXECUTIVE COMMITTEE**

**21.** (1) The Executive Committee shall be composed of-

- (a) The President
- (b) The Vice President
- (c) The General Secretary
- (d) The Financial Secretary

(2) The executive authority of the SRC shall vest in the President and shall be exercised in consultation with the Executive Committee.

(3) The functions of the Executive Committee shall be-

- (a) To approve and endorse activities of the SRC.
- (b) To implement policies and programmes of the SRC working in concert with the appropriate body.

#### **THE PRESIDENT**

**22.** (1) There shall be a President of the SRC who shall be the leader and chief spokesperson of the SRC in all matters coming under his jurisdiction and shall be the Commander- in -Chief of the University Cadet Corps.

(2) The President shall take precedence over all other persons under the SRC and in descending order, the Vice President, the Speaker of Parliamentary Council and the Judicial Council Chairman.

(3) The President shall in consultation with the executive committee and unless otherwise stated in this Constitution, appoint chairperson(s) or other members of the SRC Committees.

(4) The President shall preside over all General Students' Body, General Council and Executive Council meetings respectively under the SRC.

(5) The President shall by virtue of his office be a member of the University Council, Health Services Committee and the Residence Committee or he may appoint representatives to represent students on these and any other University Bodies and Committees from the SRC.

(6) Without prejudice to the provisions of article 4 of this Constitution, and subject to the operation of the prerogative writs, the president shall not, while in office, be liable personally to proceedings in any judicial or quasi-judicial committee for the performance of his functions, or for any act done or omitted to be done, or purported to be done, or purported to have been done or purporting to be done in the performance of his functions, under this Constitution.

(7) Notwithstanding article 21(2) of this Constitution, the executive authority of the SRC shall be exercised in accordance with the provisions of this Constitution and shall extend to the execution and maintenance of this Constitution.

(8) The President shall in consultation with the Executive Council and acting on their advice:

(a) At the first week of the beginning and at the end of each semester deliver at the General Council meeting an address of the state of affairs of the SRC;

(b) At the third week of the beginning and at the end of the semester deliver at the General Students' Body meeting an address of the state of affairs of the SRC;

(c) Within two weeks before handing over to the incoming SRC, deliver an address of the state of affairs of the SRC before the parliamentary council where the general student body shall have the right to attend and observe.

(9) The President shall while in office communicate to the Speaker of Parliamentary Council his intention to travel outside the country in writing.

(10) Notwithstanding clause (9), the President shall communicate by giving two weeks' prior notice or in cases of emergency within a reasonable time and the Speaker shall for the purposes of this provision inform members of the SRC within a reasonable time of such intention by the President.

(11) The President shall perform such other functions as may be assigned to him by this Constitution.

## **THE VICE PRESIDENT**

**23.** (1) There shall be a Vice President who shall perform such functions as shall be provided for in this Constitution.

(2) The Vice President shall act as an ex-officio member of all committees of the SRC with the exception of the independent committees.

(3) The Vice President shall coordinate the activities of representatives on all University Committees and other committees coming under his jurisdiction.

(4) The Vice President shall be the Chairman of the Students' Academic Board and may represent students on the University's Academic Board.

(5) The Vice President may attend sittings of the Parliamentary Council, but shall have no right to vote.

(6) The Vice President shall coordinate programmes and activities between the SRC and other Universities and/or Organizations, within and outside Ghana.

(7) Notwithstanding any provision in this Constitution, whenever the President dies, resigns, or is removed from office, the Vice President shall assume office as President for the unexpired term of office with effect from the day of the death, resignation or removal of the President.

(8) The Vice President shall upon assuming office as President under clause (7) of this article, nominate a person to the office of Vice President subject to approval by Parliamentary Council.

(9) The Vice President shall perform such other functions as may be assigned to him by the President under this Constitution

#### **GENERAL SECRETARY**

**24.** (1) There shall be a General Secretary who shall perform such functions provided for in this Constitution.

(2) The General Secretary shall in consultation with the President and acting on his advice convene General Council, Executive Council, Executive Committee and General Students' Body Meetings.

(3) The General Secretary shall keep true records and accurate minutes of all proceedings and resolutions of these meetings.

(4) The General Secretary shall in consultation with the President handle all general correspondence on behalf of the SRC.

(5) The General Secretary shall within seven (7) days after every meeting with the General Students' Body, publish on all notice boards in the Halls of Residence and on Faculty notice boards, the true and accurate outcome of such meetings.

(6) The General Secretary shall be the Chairperson of the Editorial Board and the Clubs and Societies Commission.

(7) The General Secretary shall be a member of any Executive Delegation(s) of all conferences both local and international.

(8) The General Secretary shall perform any other functions as may be assigned to him by the Executive Committee.

#### **THE FINANCIAL SECRETARY**

**25.** (1) There shall be a Financial Secretary who shall perform such functions provided for in this Constitution.

(2) The Financial Secretary shall have custody of all SRC cheque books and cash books.

(3) The Financial Secretary shall have responsibility for all financial accounts and keep true records of all financial transactions and assets of the union.

(4) The Financial Secretary shall be the chairperson of the Financial Committee.

(5) The Financial Secretary shall be a signatory to the bank account(s) of the SRC.

(6) The Financial Secretary shall publish the budget of the SRC on all notice boards at the beginning of the Academic Year.

## CHAPTER 6 OTHER EXECUTIVE OFFICERS

### THE LOCAL NUGS PRESIDENT

**26.** (1) There shall be a Local NUGS President who shall be elected in a manner provided for in this Constitution.

(2) The Local NUGS President shall be the head of the Local NUGS Secretariat.

(3) The local NUGS President shall inform policies of the SRC in line with the aims and objectives of NUGS.

(4) The local NUGS President shall lead delegations to all congresses and other programmes organized by NUGS.

(5) The local NUGS President shall be the liaison officer between the SRC and NUGS.

### THE WOMEN'S COMMISSIONER

**27.** (1) There shall be a Women's Commissioner who shall be elected in a manner provided for in this Constitution.

(2) The Women's Commissioner shall be the chairperson of the Women's Commission.

(3) The Women's Commissioner shall advocate the cause and interest of female students.

(4) The Women's Commissioner shall ensure that SRC policies are not inimical to the development of female students in general.

(5) The Women's Commissioner shall perform any other function assigned to her by the executive council in relation to her office.

### THE PUBLIC RELATIONS OFFICER

**28.** (1) There shall be a Public Relations Officer who shall be appointed in a manner provided for in this Constitution.

(2) The Public Relations Officer shall be the chairperson of the Public Relations office of the SRC and be the sole officer in charge of Focus FM affairs.



(3) The Public Relations Officer shall be responsible for making effective publicity and advertisement of all SRC activities.

(4) The Public Relations Officer shall be responsible to the Executive Council in the performance of his duties

(5) The Public Relations Officer shall advise the Executive Council on all media related issues and handling of information.

(6) The Public Relations Officer shall perform any other function assigned to him in relation to the office by the Executive Council and by this Constitution.

#### **THE LEGAL AFFAIRS COMMISSIONER**

**29.** (1) There shall be a Legal Affairs Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Legal Affairs Commissioner shall be the chairperson of the Legal Affairs Commission.

(3) The Legal Affairs Commissioner shall be the Chief Legal Counsel of the Executive Council.

(4) The Legal Affairs Commissioner shall represent the Executive Council at all Judicial Committee hearings under the SRC.

(5) The Legal Affairs Commissioner shall perform any other function assigned to him by the Executive Council in relation to the office and by this Constitution.

#### **THE WELFARE COMMISSIONER**

**30.** (1) There shall be a Welfare Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Welfare Commissioner shall be the chairperson of the Welfare Commission and the Student Management Board.

(3) The Welfare Commissioner shall inform the Executive Council on the state of the general welfare of students.

(4) The Welfare Commissioner shall advise the Executive Council on all welfare related matters.

(5) The Welfare Commissioner shall perform any other function assigned to him by the executive council in relation to the office and by this Constitution.

#### **THE ENTERTAINMENT COMMISSIONER**

**31.** (1) There shall be an Entertainment Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Entertainment Commissioner shall be the chairperson of the Entertainment Commission.

(3) The Entertainment Commissioner shall advise the Executive Council on all Entertainment related issues of the SRC.

(4) The Entertainment Commissioner shall perform any other function assigned to him by the executive council in relation to the office and by this Constitution.

#### **THE SPORTS AND GAMES COMMISSIONER**

**32.** (1) There shall be a Sports and Games Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Sports and Games Commissioner shall be the chairman of the Sports and Games Commission.

(3) The Sports and Games Commissioner shall advise the executive council on sports related issues under the SRC.

(4) The Sports and Games Commissioner shall perform his duties in consultation with the Sports directorate of the University.

(5) The Sports and Games Commissioner shall perform any other function assigned to him by the executive council in relation to the office.

### **THE PROPERTIES AND FACILITIES COMMISSIONER**

**33.** (1) There shall be a Properties and Facilities Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Properties and Facilities Commissioner shall be the chairperson of the Properties and Facilities Commission.

(3) The Properties and Facilities Commissioner shall be the sole commissioner in charge of general supervision of SRC owned properties and facilities.

(4) The Properties and Facilities Commissioner shall inform the Executive Council on the state of all SRC owned properties and how they are being maintained.

(5) The Properties and Facilities Commissioner shall perform other functions relating to his office assigned to him by the Executive Council and by this Constitution.

### **THE TRANSPORT COMMISSIONER**

**34.** (1) There shall be a Transport Commissioner who shall be elected in a manner provided for in this Constitution.

(2) The Transport Commissioner shall be the chairperson of the Transport Commission.

(3) The Transport Commissioner shall be the sole commissioner in charge of transport under the SRC.

(4) The Transport Commissioner shall supervise all transport activities on behalf of the SRC.

(5) The Transport Commissioner shall perform all other functions relating to his office assigned to him by the Executive Council and by this Constitution.

## **CHAPTER 7 PARLIAMENTARY COUNCIL**

### **ESTABLISHMENT**

**35.** (1) There shall be established a Parliamentary Council under the SRC which shall perform such functions as are specified in this Constitution.

(2) Subject to the provisions of this Constitution, the legislative power of the SRC shall be vested in the Parliamentary Council.

### **COMPOSITION**

**36.** (1) The Parliamentary Council shall be composed of:

- (a) The Speaker who shall be appointed in a manner specified in this Constitution.
- (b) The Deputy Speaker who shall be elected in a manner specified in this Constitution.
- (c) The Clerk who shall be appointed in a manner specified in this Constitution.
- (d) The President and Secretary of ISA.
- (e) The Presidents and Secretaries of all JCRCs and Colleges.
- (f) One (1) representative each from the non-residential constituencies who shall be elected in a manner specified in this constitution.
- (g) The President of GRASAG.

### **FUNCTION**

**37.** The Parliamentary Council shall:

- (a) Vet and approve all appointments for offices under the SRC.
- (b) Receive, discuss and approve budgets of bodies under the SRC.
- (c) Debate issues concerning the interest of students and may pass resolutions on them and such resolutions shall be binding on the commission related to such an issue.
- (d) Receive, discuss and approve the work documents of all committees and commissions under the SRC except that of the Judicial Council.
- (e) Have the authority to inquire into the activities and administration of executive officers as Parliament may determine by summoning such officers before Parliamentary Council or any parliamentary committee.

## **THE SPEAKER**

**38.** (1) There shall be a Speaker of Parliamentary Council who shall be appointed by the President subject to approval by the Parliamentary Council.

(2) The Speaker shall vacate his office:

- (a) if he becomes an Executive Officer under the Executive Council; or
- (b) if he resigns from office by writing signed by him and addressed to the Clerk of Parliamentary Council; or
- (c) if any circumstances arise that if he were not a Speaker, would disqualify him for election as a member of the Parliamentary Council; or
- (d) if he is removed from office by a resolution bill of Parliamentary Council supported by the votes of not less than three-quarters of all the members.

(3) No business shall be conducted in Parliamentary Council other than an election to the office of Speaker, at any time when the office of Speaker is vacant.

(4) The Speaker shall be sworn in by the outgoing Judicial Council Chairperson on the first day of Parliamentary Council sitting after dissolution of Parliament before any business of Parliament is conducted.

## **THE DEPUTY SPEAKER**

**39.** (1) There shall be a Deputy Speaker of Parliamentary Council who shall be elected by the members of Parliamentary Council from among the members.

(2) The members of Parliamentary Council shall elect a person to the office of Deputy Speaker when Parliamentary Council first meets after dissolution of Parliament and if the office becomes vacant otherwise than by reason of dissolution of Parliamentary Council, at the first sitting of Parliamentary Council after the office becomes vacant.

(3) The Deputy Speaker shall assume the position of Speaker in the absence of the Speaker and shall on such circumstances waive his voting rights.

(4) The Deputy Speaker shall be the Chairman of the Vetting Committee of Parliamentary Council.

## **THE CLERK**

**40.** (1) There shall be a Clerk of Parliamentary Council who shall be appointed by the Speaker of Parliamentary Council and approved by a simple majority of the members of Parliamentary Council

- (2) The Clerk shall not be elected from among the members of Parliamentary Council.
- (3) The Clerk shall be the Secretary of the Parliamentary Council and shall perform such other administrative functions as the Speaker may request.
- (4) The Clerk shall receive all motion papers for the passing of resolution bills.

## **COMMITTEES OF PARLIAMENT**

**41.** (1) Parliamentary Council shall appoint standing committees and other committees as may be necessary for the effective discharge of its functions.

(2) The standing committees shall be appointed at the first meeting of Parliamentary Council after the election of the Speaker and the Deputy Speaker.

(3) Without prejudice to clause (1) of this article the standing committees of Parliamentary Council shall include:

- (a) The Vetting Committee
- (b) Budget and Finance Committee
- (c) Committee on Residence and Welfare
- (d) Academic Committee
- (e) Privileges Committee

(4) Committees of Parliamentary Council shall be charged with such functions, including the inquiry into the activities and administration of Executive Officers and Commissions as Parliamentary Council may determine and such inquiries may extend to proposals for resolution bills.

(5) Every member of Parliamentary Council shall be a member of at least one of the standing committees.

(6) Every committee shall elect from among themselves a chairperson on their first Sitting that shall coordinate committee meetings and report activities directly to the Speaker.

## **PROCEDURE IN PARLIAMENT**

**42.** (1) A member of Parliamentary Council shall, before taking his seat in parliamentary

Council take and subscribe before the Speaker the oath of allegiance and the oath of a member of parliamentary council set out in the Third Schedule of this Constitution.

(2) A member of parliamentary council may, before taking the oath referred to in clause (1) of this article, take part in the election of the Speaker.

(3) The Speaker of Parliament shall preside in Parliamentary Council at all sittings and in his absence the Deputy Speaker shall preside.

(4) A quorum of Parliamentary Council, apart from the person presiding, shall be one third of all the members of Parliamentary Council.

### **VOTING IN PARLIAMENT**

**43.** (1) Except as otherwise provided in this Constitution, matters in Parliamentary Council shall be determined by the votes of the majority of members present and voting, with at least half of all the members of Parliament present.

(2) The Speaker shall have neither an original nor casting vote.

(3) Where the votes on any motion are equal it shall be taken to be lost.

(4) Where the voting is in relation to the election or removal of any person under this Constitution voting shall be by secret ballot.

(5) Any person who sits or votes in Parliamentary Council knowing or having reasonable grounds for knowing that he is not entitled to do so commits an offence and shall be liable on conviction by the Judicial Committee, to such penalty which may range from suspension or disqualification from contesting elections under the SRC.

### **MODE OF EXERCISING LEGISLATIVE POWER**

**44.** (1) The power of Parliamentary Council to make resolutions shall be exercised by resolution bills passed by Parliament and assented to by the President.

(2) Every motion for a resolution shall be submitted by a member to the Clerk seven (7) days before a Parliamentary Council sitting who shall in consultation with the Speaker and the Deputy Speaker and acting on their advice, move such a motion on the floor of Parliamentary Council

(3) Members shall debate the motion paper and vote on the issue on the floor of Parliamentary Council.

(4) Notwithstanding clauses (2) and (3) the Speaker shall notify the President and the Executive Officer to be affected by such a motion paper five (5) days before Parliamentary Council sitting and the Executive officer shall have the right to appear before Parliamentary Council to give further clarification on the issues discussed on the motion paper.

(5) The Clerk shall submit to the President for assent any resolution agreed upon by Parliamentary Council and such a paper shall be known as a resolution bill.

(6) Every resolution bill shall be accompanied by a memorandum setting out in detail the policy and principles of the bill, the defects of the existing practice, the remedies proposed to deal with those defects and the necessity for its introduction.

(7) Where a resolution bill passed by Parliamentary Council is presented to the President for assent he shall signify within five (5) days after the presentation, to the Speaker that he assents to the resolution bill or that he refuses to assent to the bill.

(8) Where the President refuses to assent to a resolution bill, he shall within five (5) days after the refusal-

(a) state in a memorandum to the Speaker any specific provisions of the bill which in his opinion should be reconsidered by Parliamentary Council including his recommendations for amendments if any.

(9) Parliamentary Council shall reconsider a resolution bill taking into account the comments made by the President as the case may be under clause (8) of this article.

(10) Where a resolution bill reconsidered under clause (9) of this article is passed by Parliamentary Council supported by the votes of not less than two-thirds of all members the President shall assent to it within seven (7) days after the passing of the resolution.

(11) Parliamentary Council shall have no power to pass a resolution bill-

(a) to alter the decision of the Judicial Committee as between the parties to that decision or judgment.

(b) which operates retrospectively to impose any limitations on or to adversely affect the personal rights and liberties of any person or to impose a burden, obligation or liability on any person.



## **STANDING ORDERS OF PARLIAMENT**

**45.** (1) Subject to the Provisions of this Constitution, Parliament may, by standing orders, regulate its own procedure.

(2) Parliament may act notwithstanding a vacancy in its membership, including a vacancy not filled when Parliamentary Council first meets after dissolution of Parliament; and the presence or participation of a person not entitled to be present shall not invalidate these proceedings.

## **ATTENDANCE IN PARLIAMENT OF VICE PRESIDENT AND OTHER EXECUTIVE OFFICERS 46.**

The Vice President or any Executive Officer shall be entitled to participate in the proceedings of Parliament and shall be accorded all the privileges of a member of Parliamentary Council except that he is not entitled to vote or to hold an office in Parliamentary Council.

## **CONTEMPT OF PARLIAMENT**

**47.** (1) An act or omission which obstructs or impedes Parliamentary Council in the performance of its functions or which obstructs or impedes an officer of Parliamentary Council in the discharge of his duties or affronts the dignity of Parliamentary Council or which tends either directly or indirectly to produce that result, is contempt of Parliamentary Council.

(2) A person found guilty by the Judicial Committee of contempt of Parliamentary Council shall in the case of an executive officer constitute a ground for suspension from office and in the case of any other person constitute disqualification from contesting elections under the SRC.

## **RIGHT TO OBSERVE**

**48.** (1) All students shall have the right to attend and only observe Parliamentary Council sittings.

(2) Notwithstanding clause (1) of this article students shall not attend and observe Parliamentary Council sittings where-

- (a) Parliamentary Council is debating a motion paper concerning the removal of an executive officer.
- (b) Parliamentary Council is casting a vote of no confidence in an executive Officer.

## **PRIVILEGES AND IMMUNITIES**

**49.** (1) There shall be freedom of speech, debate and proceedings in the Parliamentary

Council and that freedom shall not be impeached or questioned in any judicial committee or place out of Parliamentary council under the SRC.

(2) Subject to the Provisions of this article, but without prejudice to the general effect of clause (1) of this article proceedings shall not be instituted against a member in any judicial committee or place out of parliament for any matter or thing brought by him in or before parliament by a motion paper or otherwise.

(3) Whenever in the opinion of the Speaker a statement made by a member is *prima facie* defamatory of any person the Speaker shall refer the matter for inquiry to the parliamentary committee on Privileges which shall report its finding to the Speaker not later than five (5) days after the matter was referred to it.

(4) Where the committee referred to in clause (3) of this article reports to the Speaker that the statement made by the member is defamatory of anyone the member who made the statement shall within three (3) days render an apology on the floor of Parliamentary Council, the terms of which shall be approved by the Parliamentary Council committee on privileges and communicated to the person who has been defamed.

(5) Where a member refuses to render an apology in accordance with clause (4) of this article the Speaker shall suspend that member for the duration of the session of Parliamentary Council in which defamatory statement was made and the member so suspended shall lose his parliamentary privileges, immunities and any form of remuneration but they shall be restored to him if at any time before the end of the session he renders the apology as required by clause (4) of this article

## **CHAPTER 8 JUDICIAL COUNCIL**

### **JUDICIAL POWER OF SRC**

**50.** (1) The Judicial Power of the SRC resides in the Judicial Council and shall be exercised by the Judicial Committee in accordance with the provisions of this Constitution and accordingly neither the President nor Parliament nor any office under the SRC shall have or be given final judicial power.

### **COMPOSITION OF THE COUNCIL**

**51.** (1) The Judicial Council shall be composed of-

(a) The Judicial Committee, comprising

(i) Judicial Council Chairperson

(ii) Judicial Recorder

(iii) Judicial Committee Chairpersons of the Halls of Residence

(iv) Judicial Committee Chairpersons of the Colleges

(v) Judicial Committee Chairperson of ISA

(vi) Judicial Committee Chairperson of Local NUGS Secretariat

(vii) Judicial Committee chairperson of GRASAG

(i) The Cadet Commanding officer of the KNUST Cadet Corps

(ii) The Legal Affairs Commissioner or his representative from among members of the Commission.

### **INDEPENDENCE OF THE JUDICIAL COUNCIL**

**52.** (1) The Judicial Council shall in the performance of its function be subject to this Constitution, the rules and regulations of this University and the Constitution of Ghana and shall not be subject to the control or direction of any person or authority.

(2) Neither the President nor the Parliamentary Council nor any person acting under the authority of the President or Parliamentary Council nor any other person shall interfere with Judicial Council officers or other persons exercising judicial power, in the exercise of judicial functions and all students shall accord to the Judicial Committee such assistance as the judicial committee may reasonably require to protect the independence, dignity and effectiveness of the Judicial Committee, subject to the Constitution.

(3) A judicial Committee member or any person exercising judicial power shall not be liable to any action or suit for any act or omission by him in the exercise of the judicial power.

## **FUNCTIONS OF THE JUDICIAL COUNCIL**

**53.** (1) The Judicial Council shall be responsible for formulation of rules of procedure for the Judicial Committee.

(2) The Judicial Council shall organize workshops aimed at training Judicial Committees of the various JCRs, colleges and faculties and the Judicial Council may formulate any other policy matters affecting the council.

## **JUDICIAL COUNCIL CHAIRPERSON**

**54.** (1) There shall be a Judicial Council Chairperson who shall be appointed by the President subject to approval of Parliamentary Council.

(2) No student shall be qualified to be appointed as judicial council chairperson unless-

(a) he is actively serving or has actively served in any former Judicial Committee of the SRC; or

(b) he is a member of any substantive judicial committee of the JCR or academic bodies.

(3) In the event of a Chairperson being appointed from the substantive chairpersons of the Judicial Committee he shall resign from his position at his Constituency.

(4) The Chairperson shall be the head of the Judicial Council and shall have the right to empanel members of the Judicial Committee for hearings and shall perform other duties provided for under this constitution.

## **GENERAL JURISDICTION OF THE JUDICIAL COMMITTEE**

**55.** (1) The Judicial Committee shall be the final committee of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this Constitution.

(2) The Judicial Committee shall not be bound to follow the decisions of any other committee.

(3) The Judicial Committee may while treating its previous decisions as normally binding, depart from a previous decision when it appears to it right to do so; and all other lower adjudicatory bodies shall be bound to follow the decision of the Judicial Committee on questions of law.

## **ORIGINAL JURISDICTION**

**56.** (1) The Judicial Committee shall have original jurisdiction in-

- (a) All matters relating to the enforcement and interpretation of this Constitution.
- (b) All matters arising as to whether a resolution made by Parliamentary Council is in excess of the powers conferred on Parliamentary Council or any other authority.

(2) Where an issue that relates to a matter or question referred to in clause 1 of this article arises in any proceedings in a lower adjudicatory body that body shall stay the proceedings and refer the question of law involved to the judicial committee for determination; and the adjudicatory body in which the question arose shall dispose of the case in accordance with the decision of the Judicial Committee.

## **APPELLATE JURISDICTION**

**57.** (1) The Judicial Committee shall have appellate jurisdiction in every issue relating to resolving conflicts between students or group of students.

(2) The Judicial Committee shall have appellate jurisdiction over all electoral disputes lodged with the electoral commissioner.

## **SUPERVISORY JURISDICTION**

**58.** The Judicial Committee shall have supervisory jurisdiction over all lower adjudicatory bodies under the SRC and may, in the exercise of that supervisory jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory power.

## **REVIEW JURISDICTION**

**59.** (1) The Judicial Committee may review any decision made or given by it on such grounds and subject to such conditions as may be prescribed by the Petitioner's Code.

(2) The Judicial Committee when reviewing its decision under this article shall be constituted by not less than seven judicial committee members.

## **SOLE ADJUDICATORY POWER**

**60.** (1) Notwithstanding any provision in this chapter, the Judicial Council Chairperson in extreme and exigent circumstances may sit as a sole adjudicator.

**CHAPTER 9**  
**STANDING COMMITTEES**

**LEGAL AFFAIRS COMMISSION**

**61.** (1) There shall be a Legal Affairs Commission established under the SRC which shall consist of:

- (a) The Legal Affairs Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) Six (6) Legal Affairs Commission members who shall be appointed by the Legal Affairs Commissioner in a letter signed by the President and the Legal Affairs Commissioner.

(2) The Legal Affairs Commission shall:

- (a) Scrutinize the constitutions of all clubs and societies and academic bodies and ensure that they are in conformity with the SRC Constitution and the University regulations.
- (b) Advise the Executive Council on all legal matters that may arise.
- (c) Perform any function assigned to it by the Parliamentary Council or the Executive Council.
- (d) Represent any SRC officer at Judicial or quasi-judicial Committee hearings.
- (e) Advise Parliamentary Council on all legal related matters and aid them in the formulation of standing orders.
- (f) Present periodic reports to parliamentary council on the state of the legal affairs commission.
- (g) May represent any student who is a party in a case before the Judicial Committee, except in cases involving the Executive Council.
- (e) Discharge such other duties of a legal nature as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

(3) All proceedings against the President shall be instituted against the Legal Affairs Commission.

(4) The Legal Affairs Commissioner and any member of the Commission shall have audience in all Judicial Committee hearings under the SRC, JCRCs, Colleges or Faculties and any such person shall be accorded assistance by the Judicial Committee.

(5) The Legal Affairs Commissioner shall be solely responsible for representing the SRC at all hearings at the Judicial Committee and may delegate any member of the Commission to represent him at such hearings.

## **WELFARE COMMISSION**

**62.** (1) There shall be established a Welfare Commission under the SRC which shall be composed of:

- (a) The Welfare Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) Six (6) other members each from the various JCRs.
- (c) One (1) representative from GRASAG.
- (d) One (1) representative from ISA.
- (e) One (1) representative each from the various Non-Residential Constituencies who shall be appointed by the Non-Residential members of Parliamentary Council in a letter signed by the Non-Residential member of Parliamentary Council in question.
- (f) The Local NUGS Secretary.

(2) The Welfare Commission shall:

- (a) Investigate cases relating to students boarding and lodging, health and sanitation services, financial condition and report its findings to Parliamentary Council for necessary action to be taken.
- (b) Exercise supervisory control over all sanitation policies of the various JCRs and colleges.
- (c) Develop strategies and solutions to address pertinent health and sanitation issues.
- (d) Present periodic reports to Parliamentary Council on the state of the welfare of students.
- (e) Formulate and implement policies aimed at improving the welfare conditions of the physically challenged students.
- (f) Discharge such other duties affecting welfare of students as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

(3) The Welfare Commissioner shall be the sole commissioner responsible for presenting the report on the state of the welfare of students and the welfare fund to Parliamentary

Council once every semester and may delegate any member of the welfare commission to represent him at such hearings.

### **ENTERTAINMENT AND ORGANIZING COMMISSION**

**63.** (1) There shall be established an Entertainment and Organizing Commission under the SRC which shall be composed of:

- (a) The Entertainment Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) Entertainment or organizing committee chairperson of the various JCRCs.
- (c) Entertainment or organizing committee chairperson of the various Colleges.
- (d) Entertainment or organizing committee chairperson from ISA.
- (e) Entertainment or organizing committee chairperson from GRASAG.

(2) The Entertainment and Organizing Commission shall:

- (a) Organize and coordinate all entertainment activities of the SRC.
- (b) Receive all letters and applications for the use of the Great Hall when school is in session.
- (c) Be responsible for the formation of the SRC Week Planning Committee.
- (d) Present periodic reports to Parliamentary Council on the state of entertainment of the SRC.
- (e) Perform any other function as may be assigned to it by the Parliamentary Council or Executive Council.

(3) The Entertainment Commissioner shall be the sole commissioner responsible for presenting the report on the state of entertainment activities of students and student groups to Parliamentary Council once every semester and may delegate any member of the Entertainment Commission to represent him at such hearings.

### **PROPERTIES AND FACILITIES COMMISSION**

**64.** (1) There shall be established under the SRC a Properties and Facilities Commission which shall be composed of:

- (a) The Properties and Facilities Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the Person and copied to the Speaker.
- (b) Six (6) other members of the Commission who shall be appointed by the Properties and Facilities Commissioner in a letter signed by the President and the Properties and Facilities Commissioner to the persons.



(2) The Properties and Facilities Commissioner shall for the purposes of the effective running of the commission create the offices of:

(a) SRC Hostel Management which shall be headed by one of the six persons appointed under sub-clause (b) of this article and chosen by the Properties and Facilities Commissioner specifically for this purpose.

(b) Project Management which shall be headed by one of the six persons appointed under sub-clause (b) of this article and chosen by the Properties and Facilities Commissioner specifically for that purpose.

(c) Maintenance and Supervision which shall be headed by one of the six persons appointed under sub-clause (b) of this article and chosen by the Properties and Facilities Commissioner specifically for that purpose.

(3) Pursuant to clause 2, all other remaining members of the Commission shall aid the persons chosen under clause 2(a), (b) and (c) of this article in the performance of their duties.

(4) The Properties and Facilities Commission shall:

(a) Keep records of all properties and facilities of the SRC.

(b) Strategize as to how to maintain and keep properties and facilities of the SRC.

(c) Shall perform any other duty assigned to it by the Executive Council and or the Parliamentary Council.

(5) Persons chosen to head the various offices created under clause (2) shall report directly to the Properties and Facilities Commissioner who shall be the sole commissioner exercising supervisory control over their functions.

(6) The Properties and Facilities Commissioner shall in consultation with the Legal Affairs Commission draft a work document to regulate the affairs of the Commission.

(7) The Properties and Facilities Commissioner shall be the sole commissioner responsible for delivering the report on the state of Properties and facilities of the SRC to the Parliamentary Council at least once every semester and may delegate any other member of the commission to represent him.

## **TRANSPORT COMMISSION**

**65.** (1) There shall be established a Transport Commission of the SRC which shall be composed of:

- (a) The Transport Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) Two other members of the commission who shall be appointed by the Transport Commissioner in a letter signed by the President and the Transport Commissioner.

(2) The Transport Commission shall:

- (a) Be responsible for the operation of commercial vehicle activities on campus.
- (b) Receive all applications for the use of all the transport facilities of the SRC.
- (c) Be responsible for the arrangement of student transport services outside campus.
- (d) Coordinate all transport arrangements of groups travelling under SRC sponsorship.
- (e) Shall perform any other duty assigned to it by the Executive Council and or the Parliamentary Council.

(3) The Transport Commissioner shall in consultation with the Legal Affairs Commission draft a work document to regulate its affairs.

(4) The Transport Commission shall be in consultation with the Properties and Facilities Commission on the usage, management and maintenance of all SRC transport facilities.

(5) Notwithstanding anything in this Constitution the Properties and Facilities Commission shall have full control of all SRC transport facilities and shall make it available to the Transport Commission on demand by the Commission.

(6) The Transport Commissioner shall be the sole commissioner responsible for delivering the report on the state of transport affairs of the SRC to the Parliamentary Council at least once every semester and may delegate any member of the commission to represent him.

## **SPORTS AND GAMES COMMISSION**

**66.** (1) There shall be established under the SRC a Sports and Games Commission which shall be composed of:

- (a) The Sports and Games Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the Person and copied to the Speaker.
- (b) All Sports and Games Chairpersons of the various JCRCs and Colleges.

(c) One (1) representative each from GRASAG and ISA

(2) The Sports and Games Commission shall:

- (a) Be responsible for the general development of sports and games under the SRC.
- (b) Initiate programmes aimed towards the development of Sports and Games on campus.
- (c) Shall be responsible for the welfare of all sports representatives under the SRC working in close relation with the University's Sports Directorate.
- (d) Shall perform any other duties assigned to it by the Executive Council and or the Parliamentary Council.

(3) The Sports and Games Commission shall in consultation with the Legal Affairs Commission draft a work document to regulate the affairs of the Commission.

(4) The Sports and Games Commissioner shall be the sole commissioner responsible for presenting the report on the state of Sports and Games under the SRC to Parliamentary Council at least once every and may delegate any member of the commission to represent him.

#### **CLUBS AND SOCIETIES COMMISSION**

**67.** (1) There shall be a Clubs And Societies Commission under the SRC which shall be composed of:

- (a) The General Secretary of the SRC who shall be the chairperson of the commission.
- (b) Four other members of the commission who shall be appointed by the General Secretary in consultation with the President in a letter signed by the President and the General Secretary to the person.

(2) The Clubs and Societies Commission shall:

- (a) Receive application for registration of new clubs and societies and forwarded to the Dean of Students after due consideration.
- (b) Organize programs and symposiums aimed at involving students in the activities of clubs and societies.
- (c) Collaborate with the various clubs and societies on campus to strategize on how to improve club and society participation in the SRC.
- (d) Perform any other function as may be assigned to it by the Executive Council or Parliamentary Council resolution.

(3) The General Secretary shall appoint any one of the four members of the commission to act as Deputy Clubs and Societies Commissioner and the person shall have all the powers of a commissioner and represent the commission when the General Secretary is absent.

(4) The General Secretary shall in consultation with the Legal Affairs Commission draft a work document for the regulation of its affairs and draft by-laws to regulate the operation of all clubs and societies.

(5) Notwithstanding anything in clause (4) of this article any by-law made shall be presented to Parliamentary Council for deliberation and approval.

(6) The General Secretary shall be the sole officer responsible for presenting the report \ on the state of clubs and societies under the SRC to Parliamentary Council and in his absence the Deputy shall be responsible for presenting the report.

#### **STUDENTS' ACADEMIC BOARD**

**68.** (1) There shall be a Students' Academic Board of the SRC which shall comprise of:

- (a) The Vice President of the SRC who shall be the chairperson of the Board.
- (b) A representative each from all the various faculties or departments appointed by the faculty or department presidents.

(2) The Students' Academic Board shall:

- (a) Advise the SRC on all academic matters affecting students.
- (b) Conduct surveys on the nature of teaching, research and content of course, conduct of examination and the availability of books and equipment to students.
- (c) Develop a vacation training Program for students for consideration and implementation by the Executive Council.
- (d) Be responsible for organizing an inter-faculty debate competition every academic year in consultation with the Executive Committee.
- (e) Perform any other function that may be assigned to it by the executive council or Parliamentary Council.

(3) The Vice President in consultation with the Legal Affairs Commission shall draft a work document to regulate the affairs of the Board.

(4) The Vice President shall be the sole officer responsible for presenting the report on

the state of Students' Academic Board under the SRC to Parliamentary Council and may delegate any person of the board to represent him.

### **EDITORIAL BOARD**

**69.** (1) There shall be an Editorial Board which shall be composed of:

- (a) The General Secretary of the SRC who shall be the chairperson of the Board.
- (b) Editors of the various JCRs and Colleges.
- (c) One (1) representative each from GRASAG and ISA.

(2) The Editorial Board shall:

- (a) Be responsible for editing all SRC sponsored publications.
- (b) Develop a newsletter for the SRC which shall be published periodically to inform students on the state of affairs of the SRC and on the general happenings in and around campus.
- (c) Shall perform any other function as may be assigned to it by the Executive Council or Parliamentary Council.

(3) The General Secretary shall appoint a Deputy Editorial Board Chairperson from among the members of the Editorial Board and the person shall have all the full powers of a commissioner and represent the Board when the General Secretary is absent.

(4) The General Secretary shall present the report on the state of the Editorial Board under the SRC to Parliamentary Council and in his absence the Deputy shall represent him.

### **FINANCE COMMITTEE**

**70.** (1) There shall be a Finance Committee under the SRC which shall comprise:

- (a) The Financial Secretary of the SRC who shall be the Chairperson of the Committee.
- (b) Four other members of the committee who shall be appointed by the Financial Secretary in consultation with the President.

(2) The Finance Committee shall:

- (a) Be responsible for seeking sponsorship to fund SRC activities.
- (b) Ensure that all financial administration laws and regulation laws of the University are observed by all the bodies under the SRC.
- (c) Advise the Executive Council on all financial issues and develop best ways to maximize utility.

(d) Review budgets of all commissions and offices under the SRC and aid the Financial Secretary to collate same into a single budget of the SRC for presentation to Parliamentary Council.

(e) Aid the Parliamentary Council Budget and Finance Committee in their work whenever necessary.

(3) The Finance Committee shall have the power to inspect at any time the accounts and financial activities of any executive office or commission under the SRC and shall do so by exercising due diligence.

(4) Pursuant to clause(1)(b) of this article persons appointed by the Financial Secretary shall have good financial, negotiation and proposal drafting skills.

(5) The Financial Secretary shall appoint Deputy Finance Committee Chairperson from among the members of the committee and such a person shall have the full powers of a commissioner and represent the committee in the absence of the Financial Secretary.

#### **PUBLIC RELATIONS OFFICE COMMITTEE**

**71.** (1) There shall be established a Public Relations Office under the SRC which shall comprise:

- (a) The Public Relations Officer of the SRC who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) PRO's of all the various Colleges.
- (c) PRO's of all JCR's
- (d) One(1) representative each from GRASAG and ISA
- (e) One(1) representative each from the Non-Residential Constituencies.

(2) The Public Relations Office shall:

- (a) Be responsible for publicizing all activities of the SRC in consultation with the particular commission concerned.
- (b) Strategize as to how to disseminate information and make information accessible to all students under the SRC.
- (c) Be responsible for the organization of all meetings of the SRC and shall do this upon authorization by the General Secretary of the SRC.
- (d) Monitor and maintain all SRC notice boards and authorize the usage of same by any other body.

(e) Perform any other functions that may be assigned to it by the Executive Council and or Parliamentary Council in relation to its office.

(3) The Public Relations Officer shall be the sole officer responsible for presenting the report on the state of information dissemination of the SRC to Parliamentary Council and may delegate any member of the office to represent him.

**CHAPTER 10**  
**NATIONAL UNION OF GHANA STUDENTS SECRETARIAT, KNUST**

**THE SECRETARIAT**

**72.** (1) There shall be established under the SRC a local NUGS Secretariat which shall be composed of:

- (a) The Local NUGS President
- (b) The Local NUGS Secretary
- (c) The Local NUGS Financial Secretary
- (d) The Women's Commissioner.
- (e) The Local NUGS Judicial Committee

(2) With the exception of the Women's Commissioner all other bodies shall be fully described by the work document of the Secretariat to the extent that it is not in contravention with any provision in this constitution.

(3) The Secretariat shall have the power to co-opt other members to perform specific tasks as may be assigned to them by the Secretariat and such members shall be guided by the work document of the Secretariat.

**FUNCTIONS**

**73.** (1) The Local NUGS President, in consultation with the secretariat shall present a periodic report to the Executive and Parliamentary Council of the SRC on the activities of the secretariat and shall present such reports at the beginning and end of each semester.

(2) The Secretariat shall be in charge of student's loan scheme and shall to that extent work in the interest of all students.

(3) The Secretariat shall defend the welfare of students and shall constantly be in consultation with the executive council of the SRC on how best to improve the general condition of students under the SRC.

(4) The Secretariat shall in consultation with the Parliamentary Council do other things that are necessary for the smooth running of the Secretariat.

(5) The Secretariat and the Executive Committee of the SRC shall agree on the number of



persons to represent students at activities outside the University particularly NUGS or USAG congress.

## **FINANCE**

**74.** (1) All students under the SRC shall pay NUGS dues every academic year as shall be approved from time to time by the University upon recommendation by the Secretariat.

(2) The Secretariat shall operate an account where all monies of the Secretariat shall be deposited.

(3) The disbursement of NUGS funds shall be limited to activities and functions of the Secretariat and administrative expenditure.

(4) The signatories to the NUGS accounts shall be the local NUGS President and the Financial Secretary of NUGS and the University's finance officer or his deputy in his absence.

(5) The Financial Secretary of NUGS shall present the semester budget of the Secretariat to the Budget and Finance Committee of Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.

(6) The Local NUGS President shall allocate any amount of money approved by Parliamentary Council to the Women's Commission for their activities and other administrative expenses.

## **CHAPTER 11 WOMEN'S COMMISSION**

### **THE COMMISSION**

**75.** (1) There shall be established under the SRC a Women's Commission which shall be composed of:

- (a) The Women's Commissioner who shall be elected in a manner specified in this Constitution.
- (b) The Women's Commissioners of the various colleges.

(2) The Women's Commissioner shall be the sole commissioner responsible for presenting the report on the state of the welfare of female students and women activities to Parliamentary Council once every semester and may delegate any member of the women's commission to represent her at such hearings.

(3) The Women's Commission shall have the power to co-opt other members to perform specific tasks as may be assigned to them by the commission and such members shall be guided by the work document of the Commission.

### **FUNCTIONS**

**76.** (1) The Commission shall promote the rights and interests of women.

(2) The Commission shall encourage active participation of female students in leadership positions.

(3) The Commission shall inculcate in the female students a sense of inclusion, solidarity and active participation in activities on campus.

(4) The Commission shall be responsible for creating a link between the female students and other women groups with the aim of sharing ideas and strategies on female related issues.

(5) The Commission shall be responsible for organizing seminars, symposia, public forums and other programmes with the aim of empowering the female students and sensitizing men on gender related issues.

(6) The Commission shall present periodic reports to Parliamentary Council on the state

of the general welfare of female students.

(7) Discharge such other duties affecting general welfare of female students as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

## **FINANCE**

**77.** (1) All expenses of the Commission shall be charged on either the SRC accounts or the NUGS account or both.

(2) The Women's Commissioner shall present the semester budget of the Commission to the Budget and Finance Committee of Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.

## CHAPTER 12

### TRATECH AND INNOVATION DEVELOPMENT

#### COMMISSION THE COMMISSION

**78.** (1) There shall be established under the SRC a Tratech and Innovation Development Commission which shall be composed of:

- (a) The Chairman who shall be appointed in a manner specified in this Constitution.
- (b) Two Deputy Chairpersons who shall be appointed in a manner specified in this Constitution.
- (c) One Commissioner from each college who shall be appointed in a manner specified in this Constitution.
- (d) One Commissioner from GRASAG.

(2) The Chairman shall be the sole commissioner responsible for presenting the report on the state of Trade, Technology and Innovation Development of students to Parliamentary Council once every semester and may delegate any of the Deputy Chairpersons of the commission to represent him at such hearings.

(3) The Commission shall have the power to co-opt other members to perform specific tasks as may be assigned to them by the commission and such members shall be guided by the work document of the Commission.

#### FUNCTIONS

**79.** (1) The Commission shall promote Trade, Technology and Innovation Development among students.

(2) The Commission shall be responsible for organizing a Trade and Technology Fair each Academic Year.

(3) The Commission shall inculcate in Students a sense of innovation development by organizing Innovative development project competitions among faculties every academic year.

(4) The Commission shall invite and receive innovative ideas and projects throughout the Academic year for implementation if approved.

(5) In pursuance of clause (4) the commission shall in consultation with the finance committee seek sponsorship for the implementation of such approved projects and ideas.

(6) The Commission shall perform any other function as may be assigned to the Commission by the Parliamentary Council or Executive Council in relation to its office.

## **FINANCE**

**80.** (1) All expenses of the Commission shall be charged on the SRC accounts.

(2) The Chairman shall present the semester budget of the Commission to the Budget and Finance Committee of Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.

## **ELECTION OF COMMISSIONERS**

**81.** (1) There shall be established a Screening and Appointment Board which shall be composed of:

- (a) The SRC President who shall be the chairperson of the board, and
- (b) All college Presidents

(2) The Screening and Appointment Board shall be responsible for the screening and approving of nominees for the positions available under the commission.

(3) The election of the TRATECH and Innovation development commissioners shall follow these procedures:

- (a) The President through the office of the PRO shall invite applications from students who are interested in the positions available under the commission by notifying them on all notice boards five (5) days after handing over.
- (b) In the case of the Chairman and the two Deputies they shall apply to the President in writing expressing their interest in the position and accompanied by a résumé and two passport sized photographs.
- (c) In the case of the other commissioners they shall apply to their respective college presidents in writing expressing their interest in the position and accompanied by a résumé and two passport sized photographs.
- (d) The Screening and Appointment Board shall communicate the date of screening to the applicants and shall duly screen and appoint the qualified persons to fill the vacant positions.
- (e) The names of the persons duly appointed shall be published on all notice boards and the persons shall be introduced at the first General Council meeting of the SRC.

## CHAPTER 13 FINANCE

### DUES DETERMINATION COMMITTEE

**82.** (1) All students of the SRC shall pay SRC dues per annum as shall be approved by the University upon the recommendation of the Dues Determination Committee.

(2) The Dues Determination Committee shall be composed of:

- (a) The Executive Committee
- (b) The NUGS President
- (c) The Women's Commissioner
- (d) The ISA President
- (e) Welfare Commissioner
- (f) Public Relations Officer
- (g) The Deputy Speaker of the Parliamentary Council

(3) The Committee shall meet within two weeks after the handing over ceremony.

### ACCOUNTS

**83.** The SRC shall open a current account with the KNUST Branch of the Ghana Commercial Bank where all monies of the Council shall be deposited.

### DISBURSEMENT

- 84.** (1) Disbursement of SRC funds shall be limited to
- (a) Provisions, activities and functions as the SRC may approve.
  - (b) Administrative expenditure.

(2) The SRC President shall allocate any amount of money approved by Parliamentary Council to the Women's Commission for their activities and other administrative expenses.

### SIGNATORIES

- 85.** (1) The signatories to the SRC accounts shall be the President, financial Secretary and the finance officer or his deputy.
- (2) For the avoidance of doubt, all the signatories must sign for the accounts to be assessed.

## AUDIT COMMITTEE

86. (1) There shall be established under the SRC an Audit Committee which shall be composed of four (4) members who shall be appointed by the Parliamentary Council in a manner prescribed in this Constitution and one (1) person from the Judicial Committee of the SRC.

(2) The members shall be composed of:

- (a) Four members who are not members of the SRC and possess ample knowledge in auditing or have served on a previous audit committee in any hall of residence or college.
- (b) One (1) member from the Judicial Committee who shall be appointed by the Judicial Council Chairman of the SRC.

(3) The Committee at its first meeting shall appoint from among its members a chairman and a secretary.

(4) Auditing of the SRC account(s) shall be done at the end of every semester and in the case of the second semester it shall be done before handing over.

(5) The audit committee shall work under the guidance and supervision of the University auditor and shall submit their report to the Parliamentary Council.

(6) The audit committee shall, for the purposes of performing their duties under this Constitution, have the power to *subpoena* any SRC officer for clarification and explanations.

(7) Copies of the Audit Report shall be made available to the University Finance Officer and the Dean of students at least five (5) days before a General Students' Body meeting specifically convened by the General Secretary for a formal presentation of the audit report by the Chairman and copies shall be published on all notice boards.

(8) The Audit report shall include:

- (a) Income and Expenditure Accounts of the SRC
- (b) Statement of accounts which shall contain the cash at hand, cash at bank at last transaction dates and fixed assets, returns from dues, liabilities, creditors among others.
- (c) A detailed statement of financial administration.
- (d) A detailed statement of creditors and debtors.

- (e) Audit Committee's assessment of financial position of the SRC.
  - (f) Audit Committee's comments and suggestions.
- (9) The audit report shall provide guidelines for the implementation of its reports.



## **CHAPTER 14**

### **CODE OF CONDUCT FOR THE SRC**

#### **ADOPTION OF CODE OF CONDUCT FOR SRC EXECUTIVES**

**87.** (1) There shall be a code of conduct which shall guide all SRC officers under this Constitution.

#### **CODE OF CONDUCT FOR THE SRC OFFICERS**

**88.** (1) An SRC officer shall not put himself in a position where his personal interest conflicts or is likely to conflict with the performance of the functions of his office.

(2) An SRC officer shall at all times act in the best interest of the SRC.

(3) The exercise of power by any SRC officer shall not be arbitrary, capricious or biased whether by resentment, prejudice or personal dislike and shall be in accordance with due process of law.

(4) An SRC officer shall not accept a gift, token or any other consideration which he would normally not receive for the performance of his function, from any person.

(5) No SRC officer shall indulge himself in any act that shall bring or is likely to bring the name of the SRC and/or University into disrepute.

(6) Before entering upon the duties of his office, a person elected or duly appointed to an office under the SRC shall take and subscribe the oath of allegiance, oath of secrecy and the official oath set out in the third schedule of this Constitution, or any other oath appropriate to his office.

(7) Any breach of the provisions set out in clauses 1 – 6 may constitute a ground for removal or suspension from office.

## **CHAPTER 15 RESIGNATION AND REMOVAL**

### **RESIGNATION**

**89. (1)** Any SRC officer shall communicate his resignation in writing to his respective head of council under the SRC seven (7) days before the date of resignation and copy same to the Dean of Students.

(2) The Council from which the officer resigns shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.

(3) Any Head of Council under the SRC shall communicate his resignation in writing to the Judicial Council Chairman seven (7) days before the date of resignation and copy same to the Dean of Students and in the case of the Judicial Council Chairman, he shall communicate such resignation to the President.

(4) In pursuance of clause (3), the Judicial Council Chairman or the SRC President as the case may be, shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.

(5) In a case of an en bloc resignation of the Executive Committee officers, they shall communicate their resignation in writing to the Judicial Council Chairperson and copy same to the Dean of Students and the Speaker of the Parliamentary Council.

(6) In pursuance of clause five (5), the Judicial Council Chairperson shall in consultation with the Speaker of Parliamentary Council form an interim management committee from among the SRC until fresh elections are held.

(7) In the event where an SRC officer resigns he shall hand over all SRC properties in his possession to the Judicial Council Chairperson three (3) days before the date of resignation.

### **GROUND FOR REMOVAL OF SRC OFFICERS**

**90. (1)** An SRC officer(s) shall individually or severally be removed or suspended from office if found by the Judicial Committee in accordance with the provisions of this article to have:

- (a) Acted in willful violation of the oath of office set out in the schedule
- (b) Acted in violation of any provision of this Constitution.

- (c) Misappropriated or embezzled funds of the SRC.
- (d) Grossly misconducted himself.
- (e) Been suspended or dismissed from this University.
- (f) Conducted himself in a manner which brings or is likely to bring the name of the SRC into disrepute.
- (g) Deferred his course of study
- (h) Been incapable of performing the functions of his office by reason of infirmity of mind or body.

## IMPEACHMENT

**91.** (1) An executive officer under the SRC shall only be removed by the procedure specified in this clause:

- (a) A petition for the removal of an executive officer shall by notice in writing be addressed to the Judicial Council Chairman stating the grounds for removal and copied to the Dean of Students.
- (b) Attached to the petition shall be a Schedule containing the names, academic year, course of study and signatures of twenty (20) students from each college.
- (c) A copy of the proceedings shall be served on the Executive Officer whom such a proceeding has been proffered against at least two (2) days before the hearing of such case.
- (d) The chairperson of the Judicial Council shall within seven (7) days on the receipt of such a notice of impeachment, empanel the judicial committee to ascertain the merits of such a case.
- (e) The decision of the judicial committee shall be published on all notice boards.
- (f) An executive officer so impeached shall cease to be an officer in "*stricto sensu*" under the SRC and shall lose all privileges and benefits accruable to an executive officer.

(2) The Judicial Council Chairman or The Speaker of Parliamentary council shall only be removed by the procedure specified in this clause:

- (a) A petition for the removal of the Judicial Council Chairman or The Speaker of Parliamentary council shall by notice in writing be addressed to the President of the SRC and copied to the Dean of Students.
- (b) The President shall constitute a five (5) member panel consisting of two Judicial Committee members, one of whom shall be appointed Chairman by the president, and three other persons who are neither members of the executive council nor members of the parliamentary council.

(c) The committee appointed under sub clause (b) of this clause shall inquire into the petition and recommend to the President whether the Judicial Council Chairman or The Speaker of Parliamentary Council ought to be removed.

(d) All proceedings under this clause shall be held *in camera* and the Judicial Council Chairman or The Speaker of Parliamentary Council is entitled to be heard in defense by himself or by Counsel of his own choice.

(e) The president shall in each case act in accordance with the recommendations of the committee.

(3) A review lies as of right from the decision of the Judicial Committee in clause 1 and the committee described under clause (2) to the Judicial Committee which shall be constituted of seven (7) members and such application for review shall be made within 48 hours.

(4) Any vacancy created by virtue of any provision in this article shall be filled within twenty-one (21) days after such vacancy is created.

(5) Notwithstanding anything in this article, a petition for the removal of an executive committee officer shall be accompanied by a Schedule containing the names and signatures of twenty (20) students from each college and the hearing shall be *in camera*.

#### **VOTE OF NO CONFIDENCE**

**92.** Without prejudice to any provision in this Constitution an executive officer(s) shall be removed from office on the passing of a vote of no confidence by at least two thirds (2/3) of membership of parliamentary council.

## CHAPTER 16 AMENDMENT AND REVISION

### AMENDMENTS

**93.** (1) Any person shall petition the Judicial council chairman for the amendment of any provision of this Constitution.

(2) Any notice for the amendment of any provision of this Constitution shall be accompanied by a Schedule containing the names, academic year, course and signatures of twenty (20) students from each college.

(3) The Judicial Council Chairperson shall constitute a committee of seven (7) members from the judicial committee which shall sit within fourteen (14) days on the receipt of such a notice.

(4) The Judicial Council shall report its decision for amendment or otherwise to the Executive Committee which shall within three (3) days of receipt of such a report submit it to the Parliamentary Council for debate.

(5) A sitting of Parliamentary Council for the purposes of the debate shall be decided by two thirds (2/3) of the members present and voting.

(6) The decision of Parliamentary Council for the amendment shall be served on the President in the form of a resolution bill for him to assent.

(7) The president shall serve the Residence Committee with the amendment.

### REVISION

**94.** (1) Any person shall petition the Judicial Council Chairman for a total revision of this Constitution.

(2) Any notice for the total revision of this constitution shall be accompanied by a schedule containing the names, academic year and signatures of twenty (20) students from each college.

(3) The Judicial Council shall sit within forty-eight (48) hours on the receipt of such a petition to consider its merits or otherwise.

(4) In the event where merit is found in such a petition, a Constitution Review

Committee shall be set up by the Judicial Council Chairperson to solicit and collate views of students and to review the Constitution.

(5) The Constitution Review Committee shall prepare a draft constitution and a report and forward same to the Executive Committee which shall within three (3) days of receipt of such draft constitution and report, submit it to the Parliamentary Council for debate.

(6) A sitting of Parliamentary Council for the purposes of the debate shall be decided by two thirds (2/3) of the members present and voting.

(7) The decision of parliamentary council for the revision shall be served on the President in the form of a resolution bill for him to assent.

(8) The President shall serve on the Residence Committee the revision.

(9) A total revision of this constitution may be done at least every five (5) years.

**CHAPTER 17**  
**MISCELLANEOUS**

**HONARARIA**

**95.** (1) The vacation residence fees and the cost of meals of the officers of the SRC or any other student under the SRC on assignment shall be paid out of SRC funds provided permission to stay has been granted by the Vice Chancellor.

(2) Certificate of office shall be presented to the entire SRC and all other officers on the day of handing over to a new SRC.

**INSIGNIA**

**96.** (1) The SRC shall have an insignia, which shall be kept at the SRC office.

(2) The Judicial Council shall have an Insignia which shall be used at every sitting of the Council.

**OATH OF OFFICE**

**97.** All officers under the SRC shall take and subscribe to the oaths in the Third Schedule attached to this Constitution.

**PROHIBITION ON ALTERATION OF THE SRC CONSTITUTION**

**98.** (1) Unless where constitutional amendments have been made to some provisions of this Constitution no part thereof shall be altered or excluded or any additions made to its contents.

(2) Any person who alters or excludes or makes additions, or attempts to alter or exclude or make additions to any part thereof of this Constitution without being sanctioned by law shall be held to have committed an offence under this Constitution and in the case of an SRC officer shall be a valid ground for removal from office and in the case of any other student shall be a valid ground for ineligibility to contest for any SRC position.

## FIRST SCHEDULE

### INTERPRETATIONS

1. In this Constitution, unless the context otherwise requires-
  - “Academic Body” means colleges, faculties and departments;
  - “executive officer” means any student who is a member of the Executive Council;
  - “General Council” means all members holding office in any of the three working bodies of the SRC;
  - “GRASAG” means Graduate Students Association of Ghana;
  - “He”, “his”, “him”, “chairman” shall refer to any student, male or female;
  - “ISA” means International Students’ Association;
  - “JCRC” means Junior Common Room Committee;
  - “PRO” means the Public Relations Officer;
  - “SRC officer” means any student who holds an office in any of the three working bodies of the SRC;
  - “SRC” means Students’ Representative Council;
  - “Tratech” means Trade and Technology;
  - “Treating” means corruptly paying wholly or in part the expenses of giving or providing meat, drink, entertainment or provision to or for any person or group of persons for purposes of influencing voting by that person or an account of that person having voted in a particular way;
  - “University” means Kwame Nkrumah University of Science and Technology (KNUST).
2. The judicial committee shall have the power to rule on matters on which the Constitution is silent or which are ambiguous and such rulings shall be expressed in precise terms and shall become a precedent of binding authority on the SRC, until such a ruling is overturned or the provision in question is amended or revised in accordance with the provisions of this constitution.



## SECOND SCHEDULE GENERAL

### Part I—Handing Over

#### Section 1

1. The SRC shall hand over power to a newly elected SRC within six (6) weeks from the commencement of the SRC electoral process.
2. The SRC electoral process shall commence not more than five (5) weeks from the official re-opening date of the Second semester of the University Academic Year.
3. All department, faculty, JCRC and college elections shall be held after the commencement of the SRC general elections.
4. Formal Dissolution of the SRC shall be on the eve of the scheduled date for handing over to the SRC-elect, after joint meeting of outgoing SRC and SRC-elect, where the Judicial Council chairman alone retains his status as a member of SRC.
5. Final swearing in ceremony of the President and entire composition of the SRC Executive Council shall be before the entire student body by the Judicial Council Chairman.
6. The outgoing Judicial Council Chairman automatically relinquishes his status above immediately after swearing in the Judicial Council chairman-elect.

### Part II— Transitional Provisions

#### Section 2

1. Notwithstanding anything in this constitution any person duly appointed or elected under the law immediately in force before the coming into force of this Constitution shall be taken to have been duly elected for the purposes of this Constitution.
2. The old structure of the SRC shall be operative until the tenure of office of the current elected SRC officers expires.
3. This Constitution shall come into force 7 days after the referendum and promulgation by the Colleges.
4. All bodies, JCRs, associations, societies, unions, or clubs under the SRC shall within 50 days after promulgation of this Constitution amend or review their constitutions to be consistent with this Constitution and attain legal recognition by this Constitution.

### Section 3

1. There shall be an ad hoc transitional committee set up and chaired by the Judicial Council Chairman to facilitate the proper and legal transfer of power from the outgoing SRC to the incoming SRC.
2. The committee shall comprise
  - a) The Judicial Council Chairman
  - b) two persons appointed by the outgoing-president
  - c) two persons appointed by the president-elect
3. The transition period shall begin three days after the declaration of the results of the general election and end immediately after a new SRC is sworn into office.
4. The committee shall ensure that all SRC assets are properly accounted for by an outgoing SRC.
5. The committee shall see to it that the outgoing SRC hands over power to the newly elected SRC within the time stipulated in this Constitution.
6. The committee shall have the mandate to review the audit report and the transactions of the previous administration.
7. The committee shall for the effective performance of its functions have the power to issue subpoena orders to compel anybody to appear before it.
8. The committee shall for the effective performance of its functions liaise with the office of the Dean of Students.
9. The committee shall within forty-eight hours after the expiration of the transitional period present a report on the SRC administration to the Dean of Students.

**THIRD SCHEDULE**  
**FORMS OF OATHS**

**THE OATH OF ALLEGIANCE**

I ..... do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the Student Representative Council by the SRC Constitution established; and shall uphold and preserve, protect and defend the Constitution of the Student Representative Council. (So help me God)

*(To be sworn before the President, the Chairperson of the Judicial Council or such other person as the President may designate)*

**THE PRESIDENTIAL OATH**

I ..... having been elected to the high office of the President of the Students Representative Council (SRC) do hereby (in the name of the Almighty God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of Kwame Nkrumah University of Science and Technology in particular; I further solemnly swear (affirm) that I will conform to the principles of strict accountability financially or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God).

*(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the officials of the University and the Student body shall be present)*

**THE OATH OF VICE PRESIDENT**

I ..... having been elected to the high office of the Vice –President of the Students Representative Council (SRC) do hereby in the name of God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of Kwame Nkrumah University of Science and Technology in particular. I further solemnly swear (affirm) that I will conform to the principles of strict accountability financial or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God)

*(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the officials of the University and the Student body shall be present)*

**THE OATH OF THE CHAIRPERSON OF THE JUDICIAL COUNCIL**

I ..... having been appointed Chairperson of the Judicial Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (so help me God).

*(To be sworn before the President, Officials of the University and the General Student Body)*

**THE SPEAKER'S OATH**

I ..... do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC; that I will uphold the integrity of the SRC; that I will faithfully and conscientiously discharge my duties as Speaker of the Parliamentary Council; and that I will uphold, preserve, protect and defend the Constitution of the SRC, and that I will do right to all manner of persons in accordance with the SRC Constitution and the laws and conventions of Parliament without fear and favour, affection or ill-will.(So help me God).

*(To be sworn before the President, the Judicial Council Chairperson, Officials of the University and General Student Body)*

**EXECUTIVE OFFICERS OATH**

I ..... having been elected/appointed as an executive/officer of the SRC (do hereby in the name of God swear) (solemnly affirm) that I will at all times faithfully and truly serve the SRC in my capacity as ..... That I will support and uphold the principle of accountability, financially or otherwise and that I will seek the welfare of students of KNUST.

I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God).

*(To be sworn before the Chairperson of the Judicial Council Chairperson at a public ceremony at which the officials of the University and the Student body shall be present).*

**THE JUDICIAL OATH**

I ..... having been (elected/appointed) member of the Judicial Council (do in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith

and allegiance to the ARC and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favor, affection, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (So help me God).

*(To be sworn before the Judicial Council Chairperson or any other person the Chairperson may designate, at a meeting convened for such purpose)*

#### **THE OATH OF A MEMBER OF THE PARLIAMENTARY COUNCIL**

I ..... having been elected a member of the Parliamentary Council (do in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC Constitution and that I will faithfully and conscientiously discharge the duties of a member of the Parliamentary Council. (So help me God).

*(To be sworn before the Speaker of Parliament and the Judicial Council Chairperson or any other person as the Speaker may designate)*

#### **THE OFFICIAL OATH**

I ..... (do in the name of the Almighty God swear)(solemnly affirm) that I will at all times, well and truly serve the SRC in the Office of ..... and that I will uphold, protect, preserve and defend this Constitution.(So help me God)

*(To be sworn before the President or such other person as the President my designate)*

#### **OATH OF SECRECY**

I ..... holding the Office of ..... (do in the name of the Almighty God swear) (solemnly affirm) that I will not directly or indirectly communicate or reveal to any person any matter which shall be brought under my consideration or shall come to my knowledge in the discharge of my official duties or as may be specially permitted under this Constitution. (so help me God)

*(To be sworn before the President, the Chairperson of the Judicial Council or such other personas the President may designate.)*

Commenced by the **SRC Constitution Review Committee** in June 2011

**SRC Constitution Review Committee**

Daniel Bewel Bioyel                      Chairman  
Christabel Akweley Gabor              Secretary  
Chris Akwetey Gabor  
Odame Kwaku Sarpong  
Bright Kyei Mensah  
Anthony Nyaaba  
Cornelius Addo

Amendment process commenced by the SRC Of 2015/2016

Fredrick Abu-Bonsra – Judicial Committee Chairman  
Nicholas Lenin Anane-Agyei- Speaker of Parliamentary Council  
Isaac Boakye Nyamekye- SRC President

Completed by the SRC of 2016/2017

Dionne Achiampong- Judicial Committee Chairman  
Joel Armah Telfer- Speaker of Parliamentary Council  
Saamuel O. Amoako-Kusi- - SRC President